



Student Enrollment Agreement

Nevada Security Guard Training Academy
License # 631
 6272 Spring Mountain Road, Suite # 100
 Las Vegas, NV 89146
 Phone (702) 610-8000
 Fax (702) 304-2351
 Email: info@nsgta.com
 Website: www.nsgta.com

Last		First	M	Date of Birth
Student's Address		City	State	Zip
Home Phone	Cell Phone	Student Email Address		Driver License #
Program Title:	Role & Responsibility of a Security Guard	Start Date:	<i>Date ___/___/___</i>	
Total Credits:	Clock	Scheduled Completion End	<i>Date ___/___/___</i>	
	8 hours, one day class			
Program Tuition Amount:	\$125.00 (includes \$4.00 fee for the State of Nevada)	Effective date of catalog under which the student is enrolled:	Date 9/1//2018	

NEVADA STUDENT REFUND POLICY

NRS 394.449 Requirements of policy for refunds by postsecondary educational institutions.

1. Each postsecondary educational institution shall have a policy for refunds which at least provides:
 - a. That if the institution has substantially failed to furnish the training program agreed upon in the enrollment agreement, the institution shall refund to a student all the money the student has paid.
 - b. That if a student cancels his or her enrollment before the start of the training program, the institution shall refund to the student all the money the student has paid.
 - c. That if a student withdraws or is expelled by the Academy after the start of the one day 8 hour training program, the Academy shall refund to the student all the money paid for the class

2. If a refund is owed pursuant to subsection 1, the institution shall pay the refund to the person or entity who paid the tuition within 15 calendar days after the:
 - a. Date of cancellation by a student of his or her enrollment;
 - b. Date of termination by the institution of the enrollment of a student

3. For the purposes of this section:
 - a. The period of a student's attendance must be measured from the first day of instruction as set forth in the enrollment agreement through the same day of actual attendance.
 - b. The period of time for a training program is the period set forth in the enrollment agreement (one day, 8 hours).

4. As evidenced by my signature below, that I understand by signing the enrollment agreement understands it has received a copy of the catalog or brochure and understands it is part of the enrollment agreement.

SIGNATURE OF STUDENT AND DATE SIGNED

SIGNATURE OF SCHOOL REPRESENTATIVE

CHRIS PALMA, ACADEMIC DIRECTOR

Scheduled Payment Plan

Option A:

Payment #1 ____/____/____	Due date ____/____/____	100% Tuition is due prior to course starting	\$125.00	Payment Received Date ____/____/____
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- ❖ Students have the option to pay with cashier’s cash, money order. Students will receive a receipt at the time of each payment.

A certificate of completion will be awarded upon completion of the program this includes meeting the performance levels required for graduation and a successful completion of the required externship hours. All financial obligations must be met, and all accounts must be in good standing before a certificate completion and student transcript is issued to the student.

- Nevada Security Guard Training Academy does not recognize credit from previous education and training programs and will not be accepted.
- Nevada Security Guard Training Academy does not offer outside funding at this time.
- Nevada Security Guard Training Academy is open to all persons who meet the entrance requirements, regardless of age, race, color, religion, national origin, disability, sex, sexual orientation or gender identity or expression.
- **Placement in a job is not guaranteed nor promised to graduates. Nevada Security Guard Training Academy will provide assistance in placement and career services for our graduates as required by NAC 394.381(6)(k). Job opportunities will be available upon completion of the class.**
- **I have received a copy of the catalog and understand that it us a part of the enrollment agreement.**

SIGNATURE OF STUDENT _____	DATE _____
SIGNATURE OF REPRESENTATIVE OF ACADEMY _____	DATE _____

